

Furneaux (Emita) Hall and Recreation Ground Special Committee

Unconfirmed Minutes of General Meeting
Wednesday 20th November 2013, 7:30pm
at 336 Melrose Rd, Memana

1. **Meeting opened:** 7:50pm
2. **Present:** Marc Cobham (Chair), Helen Carnell (Treas.), Mel Telfer (Sec.). Committee: Rosemary Walker, Leanne Pickett, Michael Sherriff, Tracey Stackhouse, Jon Hizzard, Trish Barrett, Kerry Prescott. Observers: Jana Harper, Jacci Viney, Timothy Phillips.
3. **Apologies:** Kate Mooney, Melissa Lawlor, David Dunn.
4. **Minutes of previous meeting:** Moved that they be accepted: Helen Carnell. Seconded: Michael Sherriff.
5. **Business Arising:**
 - (a) *MPC kitchen salvage:* Emita Hall has claim on a 1.8m corner bench with stainless steel splashback and cupboards, and a stainless steel island bench with cupboards. Ambulance have claim on a long stainless steel bench with double sink, which would be ideal for an upgraded Emita Hall kitchen. Mel T to liaise with Ambulance and negotiate a swap if possible. Other cupboards and fittings are possibly available as well.
 - (b) *Hall upgrade group:* There are four urgent tasks to be done to the main hall: rewiring, external recladding, replacement of roofing and guttering, and installation of disabled toilet. It is anticipated that the renovations will begin in stages after the Emita Sports in January. The upgrade was discussed in detail during General Business.
 - (c) *Emita Sports group:* Insurance will be covered by Council if it's a Council event. Risk assessment and food licence paperwork are nearly ready to hand to Council. Food for sale will be wood fired pizza (fire restrictions allowing) and a lamb spit roast. Hall will not be used at all – all stalls (food and bar) will be outside in marquees and hall will not be accessible to patrons. BYO picnic and shade etc. Portaloos (Council and FICR) will be provided.
6. **General Business:**
 - (a) *Community concerns:* Several members of the committee are still concerned that the Hall won't be upgraded and that we'll lose the venue. There is very strong feeling that there are many young families living in the north of the island, particularly in the Emita region, and that this hall could be a vital hub for indoor sports and as a hire venue, as well as being the base for Cubs & Scouts. Tim, Jana and Marc all gave reassurances that Council is keen to upgrade and reopen the Hall.
 - (b) *Hall architect plans:* Original plans haven't been found. Kerry P to remeasure hall and redraw. Helen and Mel to assist.
 - (c) *Use of volunteers:* Contractors doing the renovations will be asked how they'd like to use volunteers. Most likely that the volunteers will come in afterwards to paint and tidy up. Contractors may like to take this into account when tendering for Hall work.
 - (d) *Storage shed:* Materials are available on site for recladding. Trees still need lopping. Marc to follow up the tree trimming and find out the process required to reclad shed.
 - (e) *Roof replacement:* Kerry recommends zincalume because it's cheaper than Colourbond.
 - (f) *Windows:* will need removal to check condition of framing. Some may need replacing.
 - (g) *Internal linings:* It's probable that ceiling and above dado height are asbestos. Kerry recommends leaving it in place and lining over it to seal it. Below dado height the lining seems to be Burnie board which can either be replaced or reused.

- (h) *Disabled toilet:* is onsite ready to be installed, but will need external cladding. Location of the toilet is still to be determined – it could be on the BBQ slab or near the men's toilets (requiring a Development Application to extend the footprint of the Hall). Committee to meet on site 5pm Wed 27th Nov to look at options.
- (i) *Kitchen:* probably won't be upgraded to Commercial standards at this stage but the Committee is keen to have this area renovated as well. A possibility is to move the kitchen over next to or within the bar (the oval side of the Hall). Any plumbing and drainage plans should take this future reno into account. A grease trap will be required.
- (j) *Future of Hall Committee:* in the past the Committee has raised funds and organised maintenance of the Hall. This role may now pass to Council, and the Committee can focus on organising events to be held at Hall.
- (k) *Wendy Blyth invitation:* Marc rang Wendy to invite her to the 2014 Sports day, but she preferred that our offer of flight money be spent on the Hall upgrade. The committee thought that she could be invited to the Hall reopening instead.

7. **Next meeting:** TBA

8. **Meeting closed:** 9:45pm